

#### WHEATON

Westfield South Building 11002 Veirs Mill Rd, Suite 506

Wheaton. MD 20902 Phone: 240.777.4940

### **FALL**

2018

# JOB SEARCH WORKSHOP

For non-native English speakers

September 20 – November 8, 2018

Thursdays 9:30 - 11:30 am

- Do you have high Intermediate/Advanced English?
- 2 Are you familiar with Microsoft Word?
- **3** Are you comfortable with Internet/email?
- **4** Do you have access to a computer?

If you answered **YES!** to all those questions, then apply to the Job Search Workshop! In a small group, with intensive support, you will:

- ✓ Explore the job market and identify future opportunities
- ✓ Prepare a resume and cover letter
- √ Complete an application on paper and online
- ✓ Practice interview skills
- ✓ Learn how to succeed in the U.S. workplace

How to Register: Email Judith Johnson at judithheron@gmail.com

Fee: \$25.00

Early application is strongly recommended. Space is limited!

Open to ages 18 years and up only.

## Gilchrist Center will be



Summer Closure: July 2-7, 2018 Labor Day: August 27-September 3, 2018

In case of bad weather, please call 240-777-4940

#### Ask us about...

Employment & Job Search — Computer Classes – Healthcare – Free or Low Cost Legal Help – Spanish Literacy and Classes – Tax Preparation, Volunteer Opportunities and more!

FIND US ON GilchristImmigrantResourceCenter

240. 777. 4940

www.montgomerycountymd.gov/gilchrist

Updated: 06/11/2018